

This meeting of the Tech Valley Game Space Board of Directors was held on Monday, 7/14/2022 at 8:06 pm EDT.

The following members of the board were in attendance via teleconference:

Taro Omiya (Chair of the Board)

Tom Carmona (Treasurer of the Board)

Daniel Tanguay (Secretary of the Board)

Jamey Stevenson (Executive Director)

A quorum is present at the start of the meeting.

There is a motion to approve the Consent Agenda. The Board approves the Consent Agenda.

Next up, Jamey shares the letter of intent for a potential Board Member: Elizabeth McLaren. She's a former colleague of Jamey's from 1st Playable, and she's interested. The Board reviews her letter of intent and discusses her appointment to Joshua's open Board seat. There is a motion to approve Elizabeth; the Board approves her appointment to the open Board seat.

Next up, Jamey shares a lead on a Fundraising Coordinator. Jamey has a contact named Rochelle who has experience fundraising, engineering, and gaming, and she's available to serve as Fundraising Coordinator for the current term. Much like Stacey, Rochelle may have some conflicts of interest with her current fundraising work, but the Board feels confident we can work around these. There is a motion to approve Rochelle; the Board approves her appointment to the open Coordinator seat.

Next up, Jamey shares a recommendation made by Rochelle and her friend Emily: joining the NY Council of Nonprofits (NYCON). NYCON can provide services and other support for common processes (e.g., legal, fundraising) that TVGS has been trying to figure out on its own. The Board discusses the upsides and downsides of this recommendation. Jamey plans to formally summarize the recommendation for the Board to revisit at the next Board meeting.

Next up, Tom gives an update on Treasurer onboarding. He's had a meeting with Jason Harlow, and the Treasurer hand-off appears to be complete, save for a few loose ends. Tom now has access to all the online and financial accounts. Tom has also set a weekly sync with Jamey to resolve the financial backlog; once they've resolved those issues, they'll discuss spinning up the Financial Committee again.

Jamey now gives an update on the CoE grant. RPI has recently hired a new Community Coordinator and communication with RPI has improved tremendously. The paperwork we've submitted is now in the approval pipeline. One wrinkle is that RPI requested to get added to our insurance policy. Jamey started that process and then requested getting an exemption to avoid raising our premiums. RPI approved that exemption, so he's going to reach out to the insurance company again to avoid adding RPI to our policy.

Jamey has begun lining up our financial collaborators now that the CoE grant is pending. He reached out to grant writing candidates and is narrowing down the list. This afternoon, Jamey reached out to Nancy Warner; they still have availability to work with us, so they are drafting up a new work proposal. He's also reached out to Emily Cote at Vocation Media. She was recommended by Rochelle and worked with other gaming nonprofits. Emily has submitted a work proposal to TVGS outlining how we can improve our marketing materials and systemic processes to expand our donor outreach and maintain consistency. Jamey proposes that we proceed ahead with Nancy Warner and Vocation Media. The Board discusses the proposal. Once the CoE grant is signed, Jamey intends to greenlight the work to avoid any further time crunch in these areas.

Jamey provides an update on the Questar opportunity: in short, it is moving ahead. Jamey is now meeting with the co-instructor and outlining the curriculum with him. With this outline, he intends to outreach to the curriculum developer candidates he has in mind. The Questar classes are starting in late August and early September. He's going to continue working with Questar in order to identify those curriculums that TVGS can own and license out in the future. He also outlines his plan for delegating work to ensure that he can still fulfill his Executive Director duties while developing and instructing the Questar class. Tom notes that he can assist with coordinating with Wagoner as he has an existing relationship with them.

Next up, Jamey has an update on Events. August 19th is our TVGS's first in-person Event that piggybacks off of RPI's Summer Level-Up Incubator. RPI has agreed to move this event from the Innovation Garage to TVCOG, making it ideal for TVGS. The students will pitch their games at the event, and TVGS will have a booth to show off work from our members as well. Jamey also plans to promote Lift-Off during this time as well.

Jamey could use help with promoting this Event within TVGS and organizing the booth. The mask mandate is an open question, as there are multiple stakeholders. What is TVCOG's policy? If TVGS has a say in this topic, we should re-survey potential attendants about masks closer to the potential Event.

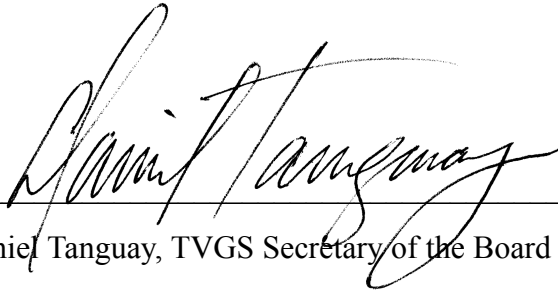
Tom had a candidate in mind for Volunteer Coordinator, but that candidate didn't pan out. He suspects there may be a pool of other candidates at Wolfjaw.

Taro has postponed the mock Public Board meeting to August due to lack of Coordinator availability. He will send out another Doodle Poll to organize this meeting.

Taro provides updates on by-law and policy references. He had a concern over a provision that seemed odd when written. Yet when reviewing the by-laws from other nonprofits, he's found that those organizations have similar provisions, so he feels less concerned that it's out of place.

Jamey reminds everyone—Board members included—to track our time spent in our time tracking software. Jamey will give us all a refresher to make sure we're using it moving forward.

There is a motion to adjourn the meeting. The motion passes and the meeting is adjourned.

A handwritten signature in black ink, reading "Daniel Tanguay". The signature is written in a cursive style with a large initial "D" and a long, sweeping underline that extends to the right.

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Daniel Tanguay, TVGS Secretary of the Board