

This meeting of the Tech Valley Game Space Board of Directors was held on Thursday, 3/9/2023 at 8:00 pm EDT.

The following members of the board were in attendance via teleconference:

Taro Omiya (Chair of the Board)

Daniel Tanguay (Secretary of the Board)

Tom Carmona (Treasurer of the Board)

Jamey Stevenson (Executive Director)

Elizabeth McLaren

Jarell Pryor

A quorum is present at the start of the meeting.

There is a motion to approve the Consent Agenda. The Board approves the Consent Agenda.

Dan reviews the current progress on 2023 Strategic planning. He reviews the revised Vision and Mission statements and gathers feedback on those revisions. He also reviews the newly created Strategic Planning Miro Board and gathers feedback. He also invites the other Board members to add items to that Board. Finally, Dan reviews example 2023 OKRs. Dan and Jamey agree to meet during the month to finalize the objective priority and the OKR descriptions.

Next, Taro asks the Board to review progress on their outreach effort for Board nominees for the April elections. Taro has not had luck with the Chicago indies. He plans to attend an in-person meeting to collect contact information. He's also going to reach out to the GDC CA network. Dan has yet to reach out to Blizzard Albany because everyone is focused on shipping Diablo 4. He is reaching out to ex-VV folks, but he's had no luck yet. Tom has not had success in finding candidates at Rushdown yet.

Jamey shares his contacts to help with outreach. He also discusses candidate priorities, including diversity of background and experience. Areas that TVGS needs help with include finances/fundraising and volunteer outreach/community management. It's noted that there are different skill sets for virtual and in-person communities; which should we prioritize? Dan recommends prioritizing virtual, using in-person as special occasions to bring everyone together once in a while. While many studios are forcing developers back into the office at least part-time, it isn't something that TVGS can or wants to do. Jamey also recommends going to Women in Computing (ACM) as an outreach event.

Jamey then reviews the state of Coordinator elections. TVGS has been short on coordinators for a while. When functioning well, the coordinator group had meetings every 2 weeks with

well-promoted elections twice a year; this has fallen by the wayside, especially in this cycle. TVGS hasn't even run the Coordinator election this year. The TVGS community benefits from having that bottom-up representation, and it's losing something significant by having it stall out. It seems TVGS is at an inflection point because of the Pandemic.

What is the baseline number of coordinators TVGS needs to "keep the lights on?" Elizabeth recommends defining the staffing in the OKRs. This includes those roles, such as social media/events that are critical, while sunsetting others. Perhaps we also need to reconsider what the coordinator role entails. A pool of generalists could also serve TVGS well without the commitment/expectations that come with a title and a term.

Finally, Jamey is having a hard time covering that side of TVGS. He needs someone that he can delegate this work to. He essentially needs a staff. How do we go about creating this staff? Are there any long-term volunteers we can lean on? Not at the moment. Or do we need to pay someone part-time to build up this staff?

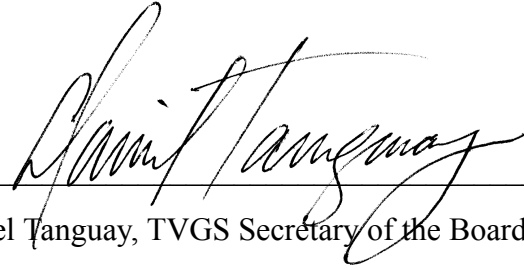
Jamey then reviews progress for the Annual Members meeting slideshow. The Chair and Treasurer slides need to be updated. However, the Secretary slide may not need to be changed.

Jamey then addresses the potential strategies for drafting the 2023 budget (and 2022 budget carryover) that accounts for RPI's COE excess. For context, excess COE funds have accumulated; however, the grant is up for renewal next year, so the accumulation needs to be spent. So instead of conservatively planning for the \$35k we normally ask for, we could aggressively plan for \$50k plus. The trick is that we need to match the increased grant with increased "volunteer hours worked," which seems challenging given our volunteer drought. Additionally, we need to take care that we don't burn out volunteers from the past. All that said, if RPI can't spend that excess, there might not be a COE in the future.

Jamey intends to tackle this as part of the weekly financial sync and should have a first draft of this budget done by the end of March. Jamey pitches the idea of having RPI sponsor Proto Star with this excess, offering it as additional funding outside of the grant. Taro also wants to investigate and flush out the hidden costs of beginning to hire staff.

Elizabeth follows up on the NYSCA grants. Round One applications have passed. We'll have to shoot for Round Two. Taro volunteers to take on the application. Round Two deadline is around a busy time for TVGS, so we need to align on an idea and scope it out with the various participants before applying for it. There needs to be a separate meeting to get ideas, as well as figure out how it ties to the strategic goals, such as promoting TVGS to spur volunteers.

Finally, There is a motion to adjourn the meeting. The motion passes and the meeting is adjourned.

A handwritten signature in black ink, reading "Daniel Tanguay", is written over a horizontal line. The signature is fluid and cursive.

Daniel Tanguay, TVGS Secretary of the Board