The regular meeting of the Tech Valley Game Space Board of Directors was held on Monday 10/11/2021 at 6:05 pm.

The following members of the board were in attendance via teleconference:

Taro Omiya (Acting Chair of the Board)

Daniel Tanguay (Secretary of the Board)

Jamey Stevenson (Executive Director)

Jarell Pryor

Neil "Yoshi" Alers

A quorum is present at the start of the meeting.

There is a motion to approve Taro as Acting Chair of the Board. Taro is approved.

Next, the Board reviews September's minutes. Then the Board reviews the Consent Agenda process, which is part of the Public Agenda policy. Finally, the Board reviews the Public Agenda policy as a whole. All of this is bundled in the Consent Agenda for the first time. The Board approves the Consent Agenda.

Next, the Board discusses the ongoing search for Board candidates to serve out the remainder of Stacy's and Josh's respective terms. No one on the Board has turned up any candidates yet; the best leads we have are currently at Velan.

Next, Taro posed a question to the Board: What can we do to seek out more mentorship on running an NPO/charity? Josh mentored Taro on how to improve processes during his brief time on the Board, and Taro found it invaluable. Taro noted a great example of this is the Council on Foundations website, and Jamey provided some IRS references as well. Taro intends to make this an action item for the Board to look into over the coming month.

Next, Taro asks the Board who might be able to take the lead on the Giving Tuesday fundraiser this year. Jarell shows interest and asks for more details. The tricky bit is that it requires someone with a Facebook account, which is less common these days. The lead needs to update the Powerpoint, export a movie, and post it to their personal Facebook page. Dan has access to Powerpoint on his workstation, so he can help with that piece of the effort. This is now an action item.

Next, Jamey discusses the obstacles facing the Financial Committee. Jamey has been unable to get the Committee to meet again. He's unable to suss out exactly why, though it's in part due to two members leaving. He's asking the Board for advice. James recaps the history of this Committee to provide context for the Board. Dan recommends reaching out to the remaining members to better understand their availability and notes that fresh blood may be in order. Taro reviews the process with Jamey, including why there's a need for a quorum. Taro recommends starting by changing the time for the Committee meetings so he can attend and also notes that

finding new Board members is a higher priority. Yoshi reviews the action items and volunteers helping out that Committee. This discussion results in several action items.

Next, Jamey provides an update to the RPI Center of Excellence Grant. We can move ahead with the sub-award when we're ready, and we can extend the time beyond the calendar year to avoid an end-of-the-year crunch that we've experienced in the past. Jamey discusses when we should set the end date for our "grant year" and noted some tactical changes TVGS can make given this newfound flexibility, including devoting more budget to grant writing sooner. This could impact the fundraising budget, which is a short-term gain compared to the grant writing effort which is a long-term gain (e.g., 2023). Dan sees an upside in reducing the number of financial plates we're spinning (from 3 to 2), and Jarell sees an upside in building grant writing momentum that could result in better quality and engagement with that team. Taro recommends making this a Consent Agenda item for the next meeting, which requires the Board to perform due diligence at the end of this meeting and over the next month.

Next, Jamey shares an opportunity for SCCC curriculum development for cloud engineering. This is becoming a hot topic in the local development scene, as there is a strong need for this at Wolfjaw and other studios. The curriculum development is a sizable investment. Taro asks if we even have the expertise to do it? The next step is to have a meeting with Nehme and the other stakeholders. Dan provides more context on what Cloud Engineers do in the AAA space, and the Board recommends that Jamey perform the due diligence he intended to perform in order to fully understand the opportunity and keep our seat at the table. The Board is keenly interested in ensuring that it's work that's a good fit for TVGS as well as keeping the work in scope.
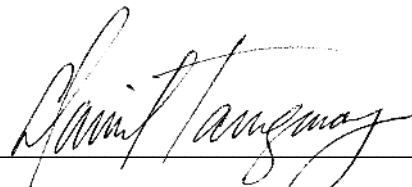
Next, Taro & Jamey kick off a conversation for everyone to share their Board fundraising strategies, as the Board is responsible for raising $4k by the end of the year. Ideas included one-time donations, collectible auctions, and tactics used by streamers to raise funds. Taro recommends continuing ideation offline.

Next, Yoshi does not have updates on the Wagoner by-law collaboration. He'll provide those at the next Board meeting.

Next, we review the ongoing topics. Taro recommends that a new Chair, Vice-Chair, and Treasurer takes a lower priority than seeking out new Board members. Jamey then solicits volunteers for 2-3 more point persons to load-balance ownership of key revenue streams. Taro offers to evaluate his schedule to see if he can help. Dan can't help now, but he promises to reevaluate his situation in a couple of months. This seems to point to the need for new Board members who can help with these revenue streams. Taro reminds the Board to provide headshots and bios for the website.

Finally, there is a motion to adjourn the meeting.

It is approved.

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Daniel Tanguay, TVGS Secretary of the Board